



OPTIMUM
Personnel Services

Capability Statement

COMPANY OVERVIEW

OPS offers options to manage payrolling, timekeeping, benefits, employment liability, and employee tax forms to reduce your overhead costs. You can also count on us for services like direct deposit, certified payroll reporting, worker's compensation reporting, wage garnishment processing, and more.

CAPABILITIES

We're experts in:

- INDUSTRIAL STAFFING
- OFFICE & ADMIN STAFFING
- ACCOUNTING & FINANCE STAFFING
- SKILLED TRADE STAFFING
- CDL & TRANSPORTATION STAFFING
- WAREHOUSE STAFFING
- RECRUITING
- PROJECT MANAGEMENT
- HOSPITALITY STAFFING
- EVENT STAFFING
- JANITORIAL STAFFING
- DIRECT HIRE
- WORKFORCE SOLUTIONS

DIFFERENTIATORS

OPS delivers a screening process that includes in-depth interviews, criminal and employment background checks, comprehensive drug screens and detailed reference investigations.

Additionally we offer:

- A full suite of staffing solutions including Long-term Contract Staffing, Temp-to-Hire Placement, Direct Hire, Permanent Placement, Temporary Resource Services and Payrolling.
- Comprehensive employee benefits
- Online Employee Evaluations
- WebCenter: A client portal for automated ordering, candidate reviews, associate tracking, time sheet reporting and invoicing.

COMPANY INFORMATION

- TIN: 46-1263973
- DUNS: 078767364
- CAGE CODE: 6VS90
- NAICS CODES:
 - 561320 TEMPORARY HELP SERVICES (PRIMARY) 561110 OFFICE ADMINISTRATIVE SERVICES 561311 EMPLOYMENT PLACEMENT AGENCIES
 - 561312 EXECUTIVE SEARCH SERVICES
 - 561499 ALL OTHER BUSINESS SUPPORT SERVICES

MEMBERSHIPS:

- SHRM
- SMALL BUSINESS ADMINISTRATION
- NORTH EAST FLORIDA SAFETY COUNCIL

CERTIFICATIONS:

- DISADVANTAGED BUSINESS ENTERPRISE (DBE)
- JACKSONVILLE SMALL AND EMERGING BUSINESS (JSEB)
- ECONOMICALLY DISADVANTAGED WOMEN OWNED SMALL BUSINESS (EDWOSB)

MAIN CONTACT



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Our talent is finding yours.